

Table Wizard Example 1 – Responses to Table Wizard Questions

Add-Ins >Insert >Table Wizard

Please select your report format	Radio Button	Table				
Which grouping field do you want to report on?	Data Set	query/row				
Which fields do you want to show in your report?		Descr50				
		Proprietorship				
How would you like to group your report?	Group By	Descr50	Group Left			
Which field would you like to use to sort the data?						
How do you want to label the fields?	Field/Label	Proprietorship				

Example 1 - Template

Descr50	Descr50
G DESCR50	Proprietorship
	F PROPRIETORSHIP E
	E

Example 1 - Report

Descr50	Descr50
Alfred University	Proprietorship
	OTHR
Allan Hancock College	Proprietorship
	PUBL
Allegany Community College	Proprietorship
	PUBL
Allen County Community College	Proprietorship
	PUBL
Allen University	Proprietorship
	OTHR
Alma College	Proprietorship
	OTHR