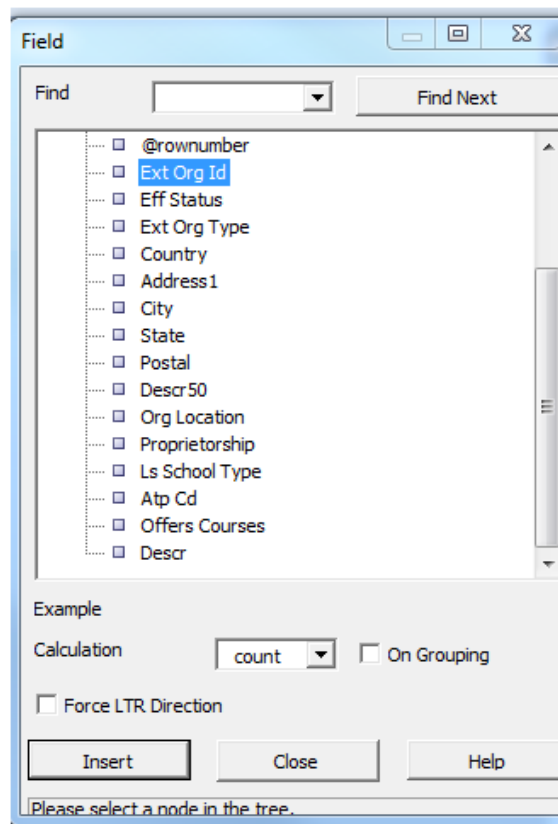


Calculate on One Field (Count)

This is a demonstration of how to display a grand total for one field.

- **Type in Label:** Count of Selected Orgs:
- Position cursor where the field is to be placed (or, after choosing Calculation, drag and drop the field)
- Open **Insert > Field**
- Choose **Field** (in this case - **Ext Org Id**)
 - Choose **Calculation** (in this case - **count**)
 - Click **Insert**



- Template now appears as follows:

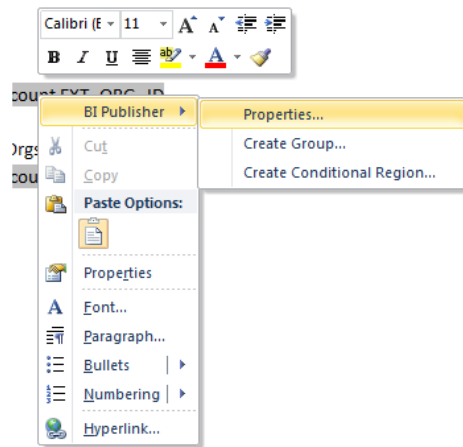
Count of Selected Orgs: `count EXT_ORG_ID`

- Preview the PDF

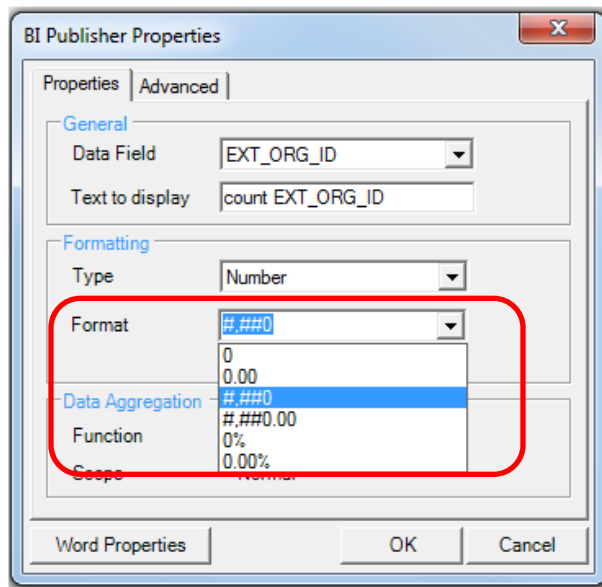
Count of Selected Orgs: 2696

- To format the field
 - Double-click on **count** and then click on **BI Publisher > Properties...**
 - Or right-click on **count** to directly open the **BI Publisher Properties** dialog

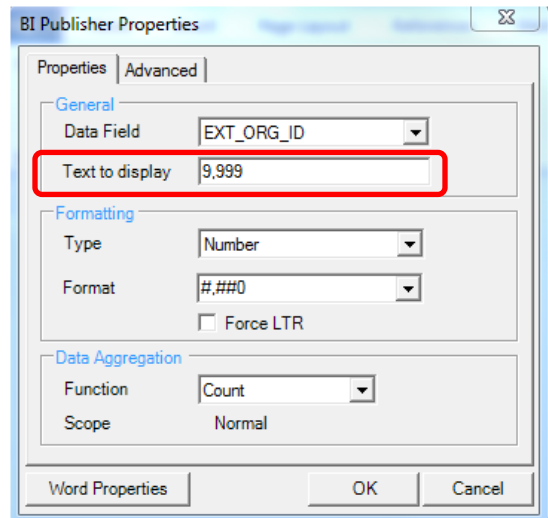
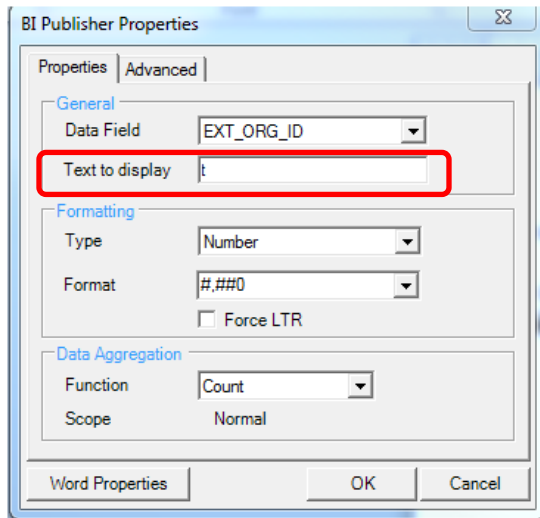
Count of Selected Orgs: count EXT_ORG_ID



- On the **BI Publisher Properties** dialog, under the **Format** dropdown box, select **#,###**. Click **OK**.



- If after you make this change, the dialog box shows a difference in the **Text to display**, you can type in a number to make it more readable:



- The template now resembles this:

Count of Selected Orgs: 9,999

- Preview the PDF again, and you'll see the new formatting.

Count of Selected Orgs: 2,696
